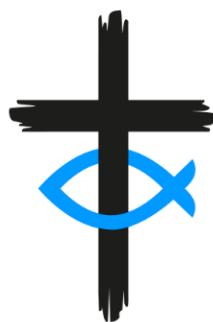


# Emmanuel

**Faith, Hope and Love in West Wickham**

(part of the United Reformed Church Family)

[www.emmanuelww.org.uk](http://www.emmanuelww.org.uk)



## **Job Title: Church Community Development Worker**

**Location: West Wickham, Bromley, Kent**

**Hours: 0.8 FTE (28 hours per week)**

**Salary: £30,400 - £32,000pa (£38,000 - £40,000 full time equivalent) depending on experience**

### **Overview**

Emmanuel is seeking someone who is passionate about developing our presence in the community, as a key part of our plans to develop and extend our church's ministry. The role will allow the successful applicant to grow and encourage the existing provision whilst developing new activities and ideas.

The ideal candidate will hold a mature Christian faith and have previous experience of community development.

The Community Worker will be supported by a line manager, Elders and the wider church community.

## **Introducing Emmanuel**

### **Our Place in the Community**

Emmanuel URC has been established on its present site at the heart of the suburban 'village' of West Wickham since 1929. We are blessed with having well maintained and versatile church premises, mainly on one level, with car parking, a green space to the front, and an open quiet garden managed for nature to one side.

West Wickham is set on the outskirts of the London Borough of Bromley, with excellent transport links by train to the centre of London and bus services around the borough and beyond. It is situated within walking distance of the green belt and Kent/Surrey countryside, including woodland and commons.

## **Our Ethos**

Emmanuel strives to be an open, inclusive and welcoming community, for all people. Theologically we are a broad church, which seeks to share the love of God through service to the neighbourhood and beyond.

## **Our Existing Community Ministry and Outreach**

### **Under Emmanuel's Family of organisations and activities**

Warm Welcome Fridays @ Emmanuel – a weekly café offering a warm space/welcome

Messy Church

Groups for pre-school children and their parents/carers

Youth Club

Thriving Guide and Scout Groups

Emmanuel Fellowship - a weekly group with a speaker programme mainly attended by those 60+

Support of local and overseas charities and a local foodbank

### **What we host within our premises**

Sunny Kids Pre-School

A variety of local interest groups

## **Our Vision**

To be at the heart of the community, with a vibrant Christian presence and where everyone may belong and grow in faith.

We recognise changing patterns of belief in society and are aware that most people have spiritual yearnings and that they value feeling part of a community. Some come to Emmanuel seeking a sense of belonging and may in time come to believe, others come with a belief seeking a place to belong. We are keen to foster many gateways to belonging and believing by offering an inclusive welcome, warm hospitality and living out our Christian values and ethos. We recognise that for some the gateway to Emmanuel's life may be through fun activities and friendships and for others, through ventures with a more explicit Christian focus.

## **Delivering the Vision**

To help turn our vision into a reality Emmanuel is prioritising some resources and energy into three new and inter-related ministries:

- A part-time Children and Family Worker (started Jan 2024)
- A part-time Youth Worker (started April 2024)
- A part-time Church Community Worker.

We feel God is knocking on our door and inviting us to take new steps as a church, characterised by faith, hope and love, in the heart of our community. Could you be someone who may help us on our journey, by developing our community ministry? If so, please read on...

## **Purpose of the Role**

Lead on Emmanuel's vision to develop a more vibrant Christian presence, integrated in the heart of the community, offering a range of activities Monday – Sunday

## **Principal Responsibilities and Duties**

- Review existing community initiatives, consult with local people about their needs and aspirations, and identify possible new initiatives to respond to those needs
- Develop and take forward new initiatives, potentially working in partnership with other organisations
- Source, encourage, equip and support volunteers
- Develop relationships between local residents, community groups and Emmanuel
- Work in co-operation with other churches and faith groups, statutory agencies, local businesses, voluntary organisations and local councillors
- Help Emmanuel's family and organisations, and those in our neighbourhood who we engage with, to make links between faith and action
- Work as part of Emmanuel's ministry team
- Signpost and encourage participation in other areas of Emmanuel's mission and ministry

## **Person Specification**

<b>Competence</b>	<b>Required</b>	<b>Desirable</b>
Belief	To hold a mature Christian faith	Ability to help people reflect theologically
Level of Qualification	Educated to A level or equivalent or higher	Educated to University Degree or equivalent
Experience	Experience of community work in a church or secular setting in a paid or voluntary capacity	
Values	Embrace Emmanuel's ethos to offer an inclusive welcome to all.	
Competence	Manage own time  Work unsupervised.	Willingness to continue own personal development

	Keep necessary records and relevant expenses up to date	
Team Player	Works well as part of a team including paid staff and volunteers	
Inter-Personal skills	<p>Ability to communicate, motivate and work alongside people of all ages and backgrounds.</p> <p>Able to engage with organisations from faith, voluntary and statutory sectors</p> <p>Good listening skills and ability to present in group settings and on one to one basis</p>	
Safeguarding	Awareness of the importance of safeguarding and willingness to complete all necessary safeguarding training requirements	Up to date knowledge of safeguarding protocols and practices
Confidentiality	<p>Awareness of the importance of privacy and confidentiality</p> <p>Ability to maintain appropriate boundaries</p>	Knowledge of GDPR
IT Skills	Competent with IT including using including Outlook, PowerPoint and Word, together with social media	Updating website content (WordPress)
Other	Willingness to work flexibly depending on the needs of the church and local community including evenings and at weekends, and to adapt to changing circumstances.	<p>Clean driving licence and use of a car</p> <p>Living reasonably locally to avoid excessive travelling times</p>

## Outline Terms and Conditions

- The appointment is for three years, with a potential extension of two years
- Paid holiday – 6 weeks *pro rata* as arranged with the line manager plus statutory holidays
- Pension – a workplace pension will be offered
- Appointment will be subject to an Enhanced DBS disclosure and the taking up of two references

Appointment will be subject to the satisfactory completion of an induction programme and a three-month probationary period.

An Occupational Requirement exists for the post-holder to be a Christian in accordance with the Equality Act 2010. The successful applicant must have the right to work in the United Kingdom.